

## Health & Safety Policy

### 1. Introduction

- 1.1 FeRFA (“the Association”) recognises and accepts its responsibilities under the Health and Safety at Work etc Act 1974 including the responsibility to:
  - 1.1.1 provide and maintain a safe and healthy place of work.
  - 1.1.2 provide adequate information, instruction, training, and supervision.
  - 1.1.3 provide and maintain plant and equipment and safe systems of work.
  - 1.1.4 ensure safe access to and from the places of work.
  - 1.1.5 work to prevent accidents and work-related ill health.

### 2. General Health and Safety

- 2.1 The Management are committed to achieving the highest standards of health and safety throughout the Association.
- 2.2 The Management are also committed to complying with the requirements of the Management of Health and Safety at Work Regulations 1999 and other Regulations that apply to the Association’s work activities.
- 2.3 The Management team will ensure that assessments of all areas of work activities are carried out regularly, in order to identify hazards and work to prevent instances of injury, disease and dangerous occurrences arising.
- 2.4 The Management are also committed to ensuring that the work done by the Association does not adversely affect the health and safety of any contractors or of members of the public.
- 2.5 The Management are fully committed to providing safe and healthy working conditions and adequate welfare facilities for all employees.
- 2.6 The Association will strive to maintain excellence in health and safety matters and in this respect, employees and others are encouraged to co-operate with the management in all safety matters, to identify hazards and reduce the risk which may exist during work activities and to report any condition which may appear dangerous or unsatisfactory. The Association will at all times consult with the employees on these matters.
- 2.7 The Senior Management will, so far as reasonably practicable, ensure that the Association provides adequate financial resources to meet these objectives.
- 2.8 Copies of this policy are to be available to all Association employees and other interested parties.



### 3. Designated Health & Safety Person's Duties:

- 3.1 To ensure that all the Association Directors/Partners, Supervisors and Staff are aware of their individual Health and Safety responsibilities.
- 3.2 To initiate and/or recommend any changes, developments, and amendments to the policy as and when necessary.
- 3.3 To inform the Health and Safety Executive of all notifiable accidents. Investigate any accidents or dangerous occurrences and recommend means of preventing re-occurrence.
- 3.4 To arrange appropriate training for all employees.
- 3.5 To ensure that Risk Assessments (including where appropriate, COSHH, Noise, Manual Handling etc) are carried out as needed.
- 3.6 To ensure follow up action as needed.
- 3.7 To promote an interest and responsible attitude towards Health and Safety matters throughout the Association.

This policy will be reviewed annually or when there is a change in circumstances, in work practices or the introduction of new legislation.

