

**FeRFA APPRENTICESHIP SCHEME  
CANDIDATE ENROLMENT FORM**

SCHEME	In Situ Resin Flooring / Prepare and Profile (indicate which)
START DATE	

**PERSONAL DATA**

NAME	
DATE OF BIRTH	
HOME ADDRESS	
TOWN	
POSTCODE	
TEL	
MOBILE	
EMAIL	
N I NO	

**QUALIFICATIONS (continue on separate sheet if necessary)**

TYPE (eg GCSE)	SUBJECT	GRADE	YEAR TAKEN

**EMPLOYER**

COMPANY	
CONTACT NAME (eg Supervisor)	

*Information on the Apprentice Scheme is primarily sent via email. Please give the name and email for the person who will be dealing with training matters on a regular basis.*

PRIME PERSON TO CONTACT	
DIRECT EMAIL	

## CSCS CARDS

Has candidate taken and passed the H&S touch screen test? YES / NO

Does candidate hold a current CSCS card, YES / NO

If so, which one and give number \_\_\_\_\_

*Once candidates have been enrolled by Construction Skills you should apply for a RED Trainee CSCS card. A form will be supplied.*

## EXPERIENCE / EMPLOYMENT

How long has the candidate been employed by you? \_\_\_\_\_

What is the candidates current job title / role \_\_\_\_\_

What is the candidate's experience in laying resins (if any)? \_\_\_\_\_

Any relevant previous experience \_\_\_\_\_

## OTHER INFORMATION

As the training takes place at a variety of locations around the country it is useful for us to know the following:

Is the candidate a driver? \_\_\_\_\_

Does he/she have access to transport when training? \_\_\_\_\_

Any special dietary requirements? \_\_\_\_\_

As part of the apprenticeship candidates can receive help with literacy, numeracy and other learning difficulties?

Does candidate have any learning difficulties YES / NO

*If yes please give details separately (all information will be kept in confidence).*

Any know medical conditions which may affect the candidate in carrying out this occupation? YES / NO

*If yes please give details separately (all information will be kept in confidence).*

To help with planning the training schedule it would assist if we know of any planned holiday dates in advance. Once the training schedule has been arranged it is very difficult to organise additional training if sessions are missed, so it is vital that all apprentices attend all the sessions as planned.

If the candidate has holiday already booked prior to commencement of the scheme please make a note of these here:

Holiday dates \_\_\_\_\_

## PHOTOGRAPHS

Please also forward (via email) a photograph of the candidate (head and shoulders). This can be taken on a digital or phone camera.