

WHAT APPRENTICESHIP SCHEMES ARE AVAILABLE?

FeRFA has two apprenticeship schemes – both of which are run at least annually:

- In Situ Resin Flooring and
- Prepare and Profile Substrates

The schemes are delivered in modules by a mix of formal instruction off the job, followed by supervised on the job training at employer level, with a final end assessment by an industry approved Assessor. This supervision will be conducted by a competent person and there will be a candidate record book to evidence training received.

Both lead to an NVQ Level 2, a Blue CSCS Skilled Card and the FeRFA ID Badge. (Apprentices can apply for a CSCS (red) Trainee card on successful completion of the H&S touch screen test which is part of the scheme.)

IN SITU RESIN FLOORING

Module No.	Course Modules	Duration
1	Introduction to the NVQ	½ day
2	Generic Health & Safety	1½ days
3	CSCS & NVQ Registration & Induction, Introduction to Core Sector test preparation and	1 day
4	Introduction to In Situ Resin Flooring	1 day
5	Work practice & project planning	1 day
6	Key Skills - module now withdrawn	-
7	First Aid Appointed Person	½ day

Module No.	Course Modules	Duration
8	Manual Handling & Vehicle Loading	½ day
9	Abrasive & Diamond Wheels	2 days
10	Prepare background surfaces	2 days
11	Coatings	2 days
12	Self-smoothing	2 days
13	Screeds	2 days
14	Flowable Screeds	2 days
15	On-site training, unit assessments and final sign off	

PREPARE AND PROFILE SUBSTRATES

Module No.	Course Modules	Duration
1	Introduction to the NVQ	½ Day
2	Generic Health & Safety	1½ Days
3	CSCS & NVQ Registration & Induction, test preparation and Introduction to Core Sector	1 Day
4	Introduction to Surface Preparation	1 Day
5	Work practice & project planning	1 Day
6	Key Skills - module now withdrawn	-
7	First Aid Appointed Person	½ Day

Module No.	Course Modules	Duration
8	Manual Handling, Vehicle Loading and Towing Regulations	1 Day
9	Abrasive & Diamond Wheels	1 Day
10	Shotblasting	3 Days
11	Planing	2 Days
12	Grinding	2 Days
13	Polishing	2 Days
14	Multi-Stripping	2 Day
	On-site training, unit assessments and final sign off	

If you wish to register candidates for either apprenticeship schemes please contact FeRFA or download the candidate enrolment form from the training area of the website. <http://www.ferfa.org.uk/html/training.htm>



APPRENTICESHIP SCHEME GRANTS AND COSTS

GRANT FUNDING AVAILABLE +

Year 1 attendance (made in quarterly payments)	£1,715
Year 2 attendance (made in quarterly payments)	£1,410
On achievement of NVQ Level 2	£275
Award of Apprenticeship Achievement Bonus	£1,800
Total	£5,200
Plus potential supplement of 22% if CITB levy paid on time (conditions apply *)	£1,144
Total Grant plus supplement	£6,344

Apprenticeship Costs

Initial payment per candidate payable prior to commencement of the course	£800
23 monthly payments by standing order at £200 each	£4,300
Registration Fee to Construction Skills	£64
Maximum costs +	£5,164

Course fees include all training, refreshments, documentation, H&S touch screen test as well as FeRFA PPE for use when training.

(This fee structure is for FeRFA Members only.)

* NOTE: Payments of grants will only be made if all outstanding levy assessments are paid in full or a direct debit arrangement is in place.

How to register candidates

Simply phone FeRFA on 01252 714250 with the following detail (you will be sent a registration form to complete):

- Name of candidates
- Age of candidates
- Experience of candidates (e.g. any previous qualifications)

What is required of you as an employer?

Your apprentice must be directly employed by you. Labour-only sub-contractors and agency staff are not supported by this grant.

You must be able to offer the range of work experience necessary to comply with NVQ work-based evidence requirements.

You must ensure that your apprentice has access to support and guidance.

You must nominate a work-based recorder (WBR) or a work-based assessor who has undertaken, or is already committed to take, a ConstructionSkills WBR course. Contact your local ConstructionSkills office for more information about these courses.

You must provide tools and protective clothing.

Apprentices will be expected to receive an appropriate wage - for example under the Building and Allied Trades Joint Council (BATJIC) rule agreement - although the level of wage you pay lies solely between you and your apprentice. For further information you can contact the National Minimum Wage Helpline on 0800 917 2368 or go to the website at <http://www.direct.gov.uk/en/Employment/index.htm>